



Strategic Compliance Solution – Privacy

The “**Strategic Compliance Solution**” from **HIPAA Solutions** is part of the **HIPAA ComplyPAK®** suite of compliance tools and provides a unique set of HIPAA compliance resources to entities that are subject to HIPAA. These highly specialized products and tools enable clients to achieve compliance with HIPAA **Privacy** and **Security** mandates while eliminating the need for expensive consulting services. If a client requires an audit of compliance efforts, HIPAA Solutions offers audit services to assess compliance status. The “**Strategic Compliance Solution**” consists of two major modules of bundled **Privacy** and **Security** tools. These tools enable clients to take a step-by-step approach to achieving HIPAA compliance. In logical order, clients can move from a state of zero compliance to compliance for HIPAA Privacy and Security legal mandates.

PRIVACY COMPLIANCE MODULE

The Privacy Module consists of an “**Entity Classification Tool**” and four components, which are specific tools that enable a client to become compliant with HIPAA Privacy regulations. The components are “**Management**”, “**Operational Controls**”, “**Technical**” and the “**Facility & System’s Review**”.

Entity Classification Tool

Classification of an organization is the first step in compliance. The Entity Classification Tool helps organizations to “self-classify” according to HIPAA classifications. This allows the client to utilize the best Privacy and Security Modules according to its entity type. The classification of an organization determines the level of compliance effort organizations must use to become HIPAA compliant and it is very important that a proper classification analysis is performed. Video and audio tutorials are included with HIPAA ComplyPAK® to assist with this process.

Management

The Management Tool contains several sub-components, including the Policy Tool, Risk Management Tool, Life Cycle Management and the Certification and Accreditation Tool. The Policy and Procedures Tool can be “pre-implemented” for specific industry areas, i.e. Education, Government, Healthcare and Business.

Policy Tool – “Pre-implemented” - Breaks Code of Federal Regulations into specific Privacy policies and applies each policy to a specific “Covered Entity.” Allows for GAP analysis for each policy.

Risk Management Tool – Covers the Comparative State Law Analysis, HIPAA Documentation, Administrative, Technical, and Physical Safeguards associated with the Privacy Rule, Mitigation, and Sanctions requirements.

Life Cycle Management – Covers PHI in client products and services, assisting the client in tracking this PHI. It also reviews documentation requirements associated with HIPAA.

Certification and Accreditation Tool – Consists of a separate education piece and a software application that can assist the Privacy Officer in tracking PHI throughout the entire organization. This tool is critical to the success of any compliance effort.

Privacy Operational Controls

Consists of the “Personnel”, “Privacy & Procedures”, “Physical & Environmental”, “Contingency Planning & Business Continuity”, “Privacy Awareness & Training”, and “Incident Capability Response” tools.

Personnel, Privacy & Procedures Tool – “Pre-implemented” - Breaks all CFR section policies into specific procedures and applies these procedures to specific organizations. It also allows for an immediate GAP analysis on each necessary procedure.

Physical & Environmental Tool – Covers Business Associate Environmental Mitigation, BA Procedures, General and Employee Environmental issues, including specific instructions on destruction of PHI.

Contingency Planning & Business Continuity Tool – Covers BA contracts and training requirements.

Privacy Awareness & Training Tool – Addresses Privacy Awareness & Training.

Incident Response Capability Tool – Addresses all areas where a Covered Entity must respond to incidents or take timely action in reference to Privacy rules. This is a critical tool in understanding areas of the Privacy Rule that require special attention.

Technical

Technical Controls Tool - Covers all Privacy technical controls, it helps in determining whether these controls exist within any organization affected by HIPAA. These technical controls may be understood as HIPAA contracts, forms or any legal documents.

Facility & Systems Review

System Level & Evaluation & Baseline Tool – Specific tool for those clients that have completed all Privacy and Security tasks for HIPAA compliance. This component is a cumulative module covering Privacy and Security crossover areas.

HIPAA Compliance Solutions



- ◆ HIPAA ComplyPAK ©
- ◆ Strategic Compliance Solution Privacy Module Security Module
- ◆ PHI Locator (PHIL)
- ◆ GHP Compliance Module
- ◆ Education, Training & Seminars
- ◆ Legal & Technical Consulting
- ◆ HIPAA Audits
- ◆ Forms, Policies & Procedures

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